To
The Principals,
A.U. Affiliated Colleges offering PG courses.

Sir,


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I am by direction to inform you that the 1st and 2nd Phases of Counseling for admission into various PG courses offered in A.U. Campus and affiliated colleges have been completed by 29-06-2014 and the tentative vacancy position in various courses shall be placed in the Website on 30.06.2014. In this regard kindly note the following points.

1. The unfilled seats and the management seats in each course offered can be filled by the concerned college during 2nd and 3rd of July, 2014 conforming to the guidelines given below. Such seats shall be ratified by the Directorate of Admissions, A.U. at its office during 5th - 7th July, 2014, as per the schedule given below.

   Schedule for Ratification of Spot Admissions made by Affiliated Colleges.

<table>
<thead>
<tr>
<th>Date / Time</th>
<th>District of the Colleges</th>
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<tbody>
<tr>
<td>05.07.2014 Saturday</td>
<td>East Godavari</td>
</tr>
<tr>
<td>9.00 A.M.</td>
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<tr>
<td>06.07.2014 Sunday</td>
<td>West Godavari</td>
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<td>9.00 A.M.</td>
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<tr>
<td>07.07.2014 Monday</td>
<td>Visakhapatnam &amp; Vizianagaram</td>
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<td>9.00 A.M.</td>
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Please Note: The Spot admission is only to the Candidates who are not admitted in any course in any College / University.

2. The last date for AUCET-2014 admissions into various Science & Arts courses offered in affiliated colleges is 03.07.2014.

3. In case of M.Ed., the colleges are advised to fill only unfilled vacant seats.

4. The Director, DOA is not responsible for any court cases regarding the admissions in affiliated colleges, such as discontinuity courses, cancellation of admissions, fee refund, any kind of violation in admission, etc.

Guidelines for filling-up of unfilled seats in affiliated colleges through AUCET-2014:

1. (a) 50% in the qualifying examination is the minimum required percentage for BC & OC candidates (45% for SC/ST candidates) for admission into Science courses.

Contd....
(b) A pass in the qualifying examination is sufficient for admission into Arts & Commerce courses. The requirement for M.Ed Course is a pass with a minimum aggregate of 60% marks for BC, OC and others (55% for SC/ST candidates).

(c) Candidates passed in instant examinations of 2014 are also eligible for admission.

2. Candidates should fulfil the eligibility criteria for the subject as specified in AUCET-2014 brochure.

3. If there are no candidates available with AUCET-2014 rank, the seats may be filled with candidates without AUCET-2014 rank. In such cases, the candidate has to pay Rs.1350/- towards application and registration fee.

4. Processing fee of Rs.500/- per each seat filled (vacant and management seats) will have to be paid in the form of D.D. drawn in favour of The Director, Directorate of admissions and payable at Visakhapatnam.

5. 20% of the course fee will have to be paid for management seats filled by the college through DD drawn in favour of The Registrar, A.U. Common Entrance Test & Admission Account.

6. The students admitted under Management Quota of seats or through spot Admissions i.e. left over seats of the Convener / Director quota filled by the Management subsequently in the Institutional spot admissions will not be eligible for PMS scheme (vide GO.No.66 SN.Edn, Department dated 8/9/2010).

7. The Candidates should be insisted upon to produce all the original certificates, before getting admission, and one set of Photo copies should be submitted at the time of ratification with Principal signature. Any deviation made in this regard will be viewed seriously and such admissions will not be ratified under any circumstances.

8. The College should admit under management quota only those students with or without Rank in the AUCET-2014 with required eligibility criteria as per information brochure.

9. Managements are required to follow the procedure given above in filling the vacant seats. The model proforma to be submitted after the institutional spot admissions and management seats made is enclosed herewith for ready reference (Annexure-I). The details of spot and management admissions made are to be neatly typed in the proforma and sent to the Director through special messenger for ratification by the said date according to the schedule positively.

Note:
1. Candidates without Rank should pay Rs. 1350/- towards Application fee and Registration fee.

2. Amount to be paid to the University for Candidates with Ranks: (a) For Sciences (Rs. 2830 + 500 = 3330), (b) For M.A./M.Com/M.H.R.M (Rs. 2730 + 500= 3230), (c) For M.Ed. (Rs. 3390 + 500 = 3890), (d) For Computer Science (Rs. 3490 + 500 = 3990).

3. An additional amount of 20% of the total course fee has to be paid for Candidates getting Admission Under Management Quota.

10. You are requested to depute one of your staff members with Identity Card duly signed by the college authorities who comes for the collection of the list of Candidates admitted (after 2nd Phase admissions) and their original certificates and applications from the Director, AUCET-2014 between 20th to 31st July 2014 and the Director will not be responsible for any future problems in this regard. The Principals are requested to stick to the above mentioned dates in collecting the applications and list of admitted candidates into their respective colleges.

Yours sincerely,

DIRECTOR
AUCET-2014 Admissions
### ANNEXURE – I

**PROFORMA FOR RATIFICATION OF THE AUCET-2014 ADMISSIONS**

**Code & Name of the College:**

**Subject:**

<table>
<thead>
<tr>
<th>S.No</th>
<th>H.T.No</th>
<th>AUCET-2014 Rank</th>
<th>Name of the Candidate</th>
<th>DOB</th>
<th>Reservation Category</th>
<th>Qualifying Degree &amp; Group</th>
<th>% Marks / CGPA</th>
<th>Total Amount To be Paid *</th>
<th>D.D.No</th>
<th>Remarks</th>
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**Principal**

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