Dear Student,

Sub: Certificate Courses–Personal Contact Programme (July-Dec)2013 Batch - Intimation-Regd.,

**   **   **   **   **

I am happy to inform you that the School of Distance Education, Andhra University is arranging Personal Contact Programme for the students of the Certificate Courses of the (July-Dec)2013 Batch at School of Distance Education, A.U Campus as per the schedule given below. As per the regulations, attendance at the **Programme is Compulsory** and you will not be eligible to take the University Examinations without attending the personal contact programme. You will have the benefit of an extensive review of all the subjects by well-experienced Faculty.

In this connection you are instructed to report to the Course Co-Coordinator Dr.G.Samuel Varaprada Raju, Professor of Computer Science, at School of Distance Education center, Andhra University, Visakhapatnam on the first day of the Programme. You have to produce your Identity Card issued to you at the time of registration. Time-table and other details of the programme will be supplied to you at the time of registration.

**Attendance at the Personal Contact Programme is Compulsory. Shortage of Attendance will lead to Non-Admissibility to the Examinations.**

<table>
<thead>
<tr>
<th>Name of the Course</th>
<th>PCP Schedule date</th>
<th>Timings</th>
<th>Center</th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer Certificate Courses</td>
<td>14-12-2013 To 28-12-2013</td>
<td>8.00 to 11.00am &amp; 11.00 to 2.00pm</td>
<td>School of Distance Education, Andhra University, Visakhapatnam</td>
</tr>
</tbody>
</table>

Registration- 8.00 AM on 14th Dec 2013 in Cyber Lab, School of Distance Education, Andhra University

You are advised to make your own arrangements for your stay during the programme period.

With best wishes

Yours sincerely

(Director)

*Note: Pl. refer www.andhrauniversity.edu.in/sde for further information*
Prof. N.L.Narasimha Rao  
Director

Ref: E-IV/SDE/1st Sem PGDCPA/PCP and Examinations/2013-14

Dear Student,

Sub: P.G.Diploma in Computer Programming & Applications – 1st Semester Personal Contact Programme for the 2013-2014 admitted Batch students -Intimation - Regd.,

** ** ** ** ** **

I am happy to inform you that the School of Distance Education, Andhra University is arranging Personal Contact Program and Examination Schedule for 1st Sem. PGDCPA course of the 2013-14 batch at School of Distance Education, as per the schedule given below. You are directed to attend the contact Program. As per the regulations, attendance at the Program is Compulsory and you will not be eligible to take the Semester-end University Examinations without attending the personal Contact Program. You will have the benefit of an extensive review of all subjects by well experienced Faculty.

In this connection you are instructed to report to the Course Co-Coordinator Dr. G. Samuel Vara Prasada Raju, Associate Professor of Computer Science by 10.00AM, at the School of Distance Education, Andhra University, on 14th Dec 2013. You have to produce your Identity Card issued to you at the time of registration. Time-table and other details of the program will be supplied to you at the time of registration. Attendance at the Personal Contact Program is Compulsory. Shortage of Attendance will lead to Non-Admissibility to the Semester-end Examinations. You are advised to make your own arrangements for your stay during the program period.

<table>
<thead>
<tr>
<th>Name of the Course</th>
<th>PCP Schedule date</th>
<th>Timings</th>
<th>Center</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Sem. PGDCPA</td>
<td>14-12-2013 to 28-12-2013</td>
<td>10.00 to 5.00 pm</td>
<td>School of Distance Education, Andhra University, Visakhapatnam</td>
</tr>
</tbody>
</table>

Registration-10.00 AM on 14th Dec 2013 in Cyber Lab, School of Distance Education, Andhra University

With best wishes  
Yours sincerely  

(Director)

Note: Please refer www.andhrauniversity.edu.in/sde for further information
Prof. N.L.Narasimha Rao
Director

E-IV/SDE /2nd MCA(2012-15) batch PCP Schedule

Registered Post

Sub: 2nd Year MCA(2012-15) batch students for the Academic Year (13-14) Spell-1 PCP Schedule-Reg.,

Greetings from the School of Distance Education. We are happy to inform you that the Personal Contact Programme for the 2nd MCA students of the academic year 2013-14 is scheduled as given below. As per the regulations attendance at The Programme is Compulsory and you will not be eligible to take the Year-end University Examinations without attending the personal Contact Program. You will have the benefit of an extensive review of all the subjects by well-experienced Faculty. In this connection you are instructed to report to the Course Co-Coordinator Dr. G. Samuel Varaprasada Raju, Professor of Computer Science S.D.E on the first day of the Program at 10.00 am along with your Identity Card issued to you at the time of registration.

<table>
<thead>
<tr>
<th>Name of the Course</th>
<th>PCP Schedule date</th>
<th>Timings</th>
<th>Center</th>
</tr>
</thead>
<tbody>
<tr>
<td>MCA 2nd Year Spell -1</td>
<td>17 to 31-01-2014</td>
<td>10.00 to 5.00 pm</td>
<td>School of Distance Education, Andhra University, Visakhapatnam</td>
</tr>
</tbody>
</table>

Registration- 10.00 AM on 17th Jan 2014 in Cyber Lab, School of Distance Education, Andhra University

Time-table and other details of the program will be supplied to you at the time of registration. You are advised to make your own arrangements for your stay during the programme period.

**Important Note:** Attendance at the Personal Contact Programme is Compulsory. Shortage of attendance will lead to non-admissibility to the Year-end Examinations. Internal Examinations for the subjects covered will be conducted during each Spell of the PCP Program. MCA 1st/2nd/3rd Year Students who secured less than 50% marks in both internal examination marks and assignment marks put together or absent to the Internal Examinations/Assignments in the previous attempts are only eligible to write the subsequent internal Examinations only after payment of required examination fee and other wise eligible as per the rules and regulations of Andhra University, Visakhapatnam. 2nd Year MCA Lateral entry students who got less than 50% marks in PGDCPA exempted subjects are advised to appear and improve their Percentage by writing internal and Assignments along with the regular students.

With best wishes

Yours sincerely,

(Director)

Note: Pl. refer www.andhrauniversity.edu.in/sde for further information