

Minutes of the IQAC Advisory committee meeting held on 12/09/2018 at EC Hall, CAO, AU at 5:00pm:

Members Present:

S.No	Name
1.	Prof. G.Nageswara Rao Hon'ble Vice-chancellor & Chair person
2.	Prof. K.Gayathri Devi, Rector
3.	Prof. K.Niranjana, Registrar
4.	Prof. K.Rama Mohana Rao, Principal, College of Arts, Commerce & Mgt. Studies
5.	Prof. T.Vinoda Rao, Principal, College of Science & Technology
6.	Prof. P.S.Avadhani, Principal, College of Engineering(A)
7.	Prof. M.Pramila Devi, Principal, College of Engineering for women
8.	Prof. D.S.Prakasa Rao, Principal, Dr.B.R. Ambedkar College of Law
9.	Prof. D.Gowrishankar, Principal, College of Pharmaceutical Sciences
10.	Prof. M.V.R.Raju, Dean, Academic Affairs
11.	Prof. K.Venkata Subbaiah, Dean, Research & Development centre (R & D)
12.	Prof. P.Hari Prakash, Dean, College Development Centre (CDC)
13.	Prof. K.Srinivasa Rao, Member
14.	Prof. G.M.J.Raju, Member
15.	Prof. K.Rama Sudha, Member
16.	Prof. M.Jaganadha Rao, Member
17.	Prof. K.Basavaiah, Member
18.	Dr. Sitamanikyam, Member
19.	Smt. D.Vijaya Bharathi Member
20.	Prof. Prasanna Kumar, Member Local Society
21.	Sri Bhaskara Raju, NSTL, Visakhapatnam, External Experts
22.	Sri Ambarish Parwerkar, INS Viswakarma, External Experts
23.	Topper, College of Arts, Commerce & Mgt. Studies- B.Bharathi Topper, College of Science & Technology- A.Prabha Gayatri, G.Sai Sree Topper, A.U. College of Engineering(A)- P.Lasya
24.	Prof. D.Lalitha Bhaskari, Convener

Resolutions:

The coordinator IQAC has presented the Action Taken report of previous meeting to the committee members and the same has been ratified by the committee

1) Rankings & Achievements of IQAC during 2017-2018

Under item No.1, the coordinator has briefed about the various ranking categories and the ranks obtained by AU for the year 2017-2018 to all the members of the advisory committee.

S.No.	Ranking agency	Rank /Grade obtained
1	NIRF -Universities Category	22
	Overall Category	36
	College of Pharmaceutical Sciences	28
	College of Engineering(A)	65
	Dr.B.R.Ambedkar college of Law	10
2	THE Emerging Economies	251-300

3	NAAC Accreditation	3.60/4.00 CGPA
4	The WEEK Multidisciplinary Universities South Zone AU Engineering College(Top Govt. Engg Colleges Category)	13 4 22
5	Careers 360 ⁰ –AU Engineering College	AAAA

2) ISO Internal auditors training and TUV SUD Audit and preparations for NIRF 2019:

Under item No.2, the coordinator has briefed about the ISO 9001:2015 certification procedures under which she briefed about the 2 day training program conducted for all the internal auditors on ISO 9001:2015 at HRD centre, AU. She also briefed that external audit by three auditors from TUV SUD was completed on 30/08/2018 and 31/08/2018. She has presented the findings of the external audit and all the members expressed their satisfaction as there were no major NCR's recorded. In this context, an external expert member viz., Dr.BhaskaraRaju, from NSTL, expressed that in NSTL he is responsible for Quality Assurance and he suggested that documentary evidence is a must according to ISO latest standards and every objective is measurable. He also stressed that all the observations/opportunities for risks should be addressed and implemented; else it becomes NCR in the next audit. On the issue of documentation wrt retired teacher's data, he expressed that NSTL has an Exit interview with all the employees at the time of their retirement which helps us in further improvement of the facilities.

Regarding NIRF 2019, Hon'ble VC has instructed to collect and be ready with all the necessary data and register for NIRF 2019 as was done during NIRF 2018.

3) Review of AQAR 2017& 2018 :

Under item no.3, the coordinator, IQAC has informed that AQAR for 2016-2017 was submitted online to NAAC and AQAR for 2017-2018 is in progress, the last date for submission is Dec 2018.

4) Annual quality Initiatives by IQAC:

Under item No.3 all the members have presented their valuable suggestions and their views before the committee. The VC has requested Prof. A.Prasanna Kumar, Ex-Rector of AU and Local member of this committee to express his ideas. Prof. Kumar was very happy with the progress of AU and advised to continue the academic relationship with ENC, Visakhapatnam and appreciated VC and his team for his efforts in keeping our flag high.

Prof. K.Srinivasa Rao, Member & Convener APRCET:

He expressed that IQAC is doing good. He suggested that API scores also should be generated and documented by IQAC and publish them on web so as to increase the competitiveness among the faculty members which will further help the University in nominating for awards.

Commmt.Ambarish Parwerkar, INS Viswakarma, Expert Member:

He advised to go for an ERP so that all the data will be made online on a day to day basis. He suggested to have strong industry collaborations on International basis. He expressed that he is an alumnus of IIT Delhi and almost in every IIT, industry collaborations are a must and they do produce promising results.

5) Criteria wise review – Review of Teaching Learning, Research, Industry Institute collaborations:

Under item No.4 Prof.Rama Mohan Rao, Principi, College of Arts & Commerce has briefed about the objectives of IQAC and stressed the need of proper documentation and evidence collection of each and every event as NAAC has made everything objective. He told that all the activities of IQAC are very important for next cycle NAAC accreditation. He expressed that NAAC has 7 criteria points and for each criteria some marks are allotted. He advised that a strategic action plan should be formulated focussing on all areas and strictly adhere to the plans and be ready for NAAC. He also stressed that a team should be formed to work out and execute the strategic plans and suggested to conduct awareness campaign regarding new NAAC criteria is very important and deep discussions are necessary.

Prof.K.Niranjan, Registrar, AU:

He first congratulated IQAC for getting ISO certification done and he suggested and stressed that immediately a road map is to be designed to maintain QMS. He has asked the members to advise on how to arrive at designing the road map for the betterment of IQAC and quality. He said that in view of the forthcoming NIRF rankings, we have to concentrate on increasing the peer perception and Research activities. He suggested to design an evaluation system wrt to grades allotted to students which is acceptable to the outside world. He strongly advised IQAC to constitute teams to work towards achieving QMS and to work towards NIRF 2019.

Prof. M.V.R.Raju, Dean, Academic affairs:

He expressed that all senior faculty should guide the young faculty in the areas of research and paper publications. He felt that there is a necessity to improve the skills of non teaching staff as majority of the present non teaching employees are not skilled. As many of our retired faculty are

joining in other private institutes, he felt that we can utilise their services in guiding the young faculty in research. When Prof.Rama Sudha expressed that the candidature of our faculty for awards should be considered for only those who update and present their information on a regular basis, he expressed that last year they have followed the same. Prof.Rama Sudha expressed that based on the data available with the University, faculty should be nominated for awards instead of the faculty personally applying.

6) NAAC Preparations:

Under this item, Prof.Rama Mohan Rao has suggested that forth coming NAAC has changed its evaluation criteria and accordingly evidence is to be produced for every item. He also suggested that NAAC preparation teams should be formed from now onwards and we have to start working towards it.

On this suggestion all the members agreed upon and Prof.K.Gayatri Devi, Rector, AU, expressed that earlier 3 centres have been allotted to different colleges and has asked about the status of the centres. She also requested VC to revive the centres for the betterment of the students. In response, VC said that the centres were handed over to the respective Principals of the colleges and it is their responsibility to look after.

Prof.T.Vinod Rao, Principal, College of Science & Technology, AU:

He expressed that HOD's and faculty are expressing that every time same information is being asked by the authorities and he suggested to rectify this. On this VC suggested to coordinator, IQAC to make necessary arrangements so as to ask only the latest data of faculty.

Prof.P.Srinivas Rao, I/c Principal, College of Engineering(A), AU:

In response to NAAC preparations, he felt that in most of the departments proper documentation is to be maintained and recommended that a system is to be designed to maintain proper documentation in the offices and departments.

7) Any other item with the permission of the Chair:

Under this item, Ms. Sai Sree, student topper, College of Science & Technology has expressed her concern that the department of Food, Nutrition & Dietetics is merged with the Department of Human Genetics. She felt that this should not be done and requested VC to consider the issue. VC in response to her said that the degree has no change and it is only for the ease of administration they have merged the departments. He suggested that the students need not worry about this issue.

Recommendations:

VC has congratulated the Coordinator, IQAC for successfully conducting ISO audit certification and NIRF 2018 rankings. He suggested to consider all the recommendations/suggestions given by the members and to incorporate/implement them as and when necessary.

Resolutions:

- 1) It is resolved to form NAAC preparatory teams to work towards the criteria as discussed in item no. 2.
- 2) It is resolved to implement online attendance system

The meeting ended with a vote of thanks by the Coordinator to Hon'ble VC, Rector, Principals, Registrar and all the members of the committee.



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Chairperson & Vice Chancellor
VICE-CHANCELLOR
Andhra University
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INTERNAL QUALITY ASSURANCE CELL

ACTION TAKEN REPORT

On the decisions/minutes of the IQAC Advisory meeting held on 12/09/2018

S.No	Item Discussed	Action taken
1	Rankings and Accreditations	The office of IQAC has compiled and presented the data formats which were submitted to NIRF portal, Times Higher Education (THE)-World University Ranking and QS World University rankings, INDIA TODAY and The WEEK.
2	ISO 9001:2015 Audits	The office of IQAC has conducted ISO 9001:2015 Internal audits and the Mangement Review(MR) was conducted with VC as Chair. The internal audits for all the departments, offices and Top Management were conducted during August last week of 2018. Surveillance ISO audit with four external auditors is proposed during 29 th – 30 th September 2018. There were no major non-Conformities from the external auditors
3	Review of AQAR 2016-2017	The AQARs of 2016-2017 was submitted to NAAC during December.
4	Annual quality Initiatives by IQAC	Academic audits were conducted for all the departments along with ISO internal audits.
5	Review of Teaching, Learning, Research Industry Institute collaborations	Coordinator IQAC has appraised the quality initiatives taken up by the University with respect to teaching, learning and research.

Coordinator, IQAC

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