

**MEETING WITH THE INTERNAL AUDITORS HELD ON 28-08-2019 AT 4:00 PM  
IN THE IQAC OFFICE, ANDHRA UNIVERSITY, VISAKHAPATNAM.**

**Members Present:**

S.No.	Name of the Internal Auditor	Designation/ Dept.	Signature
1.	Prof. D.Lalitha Bhaskari	Coordinator, IQAC	<i>[Signature]</i>
2.	Prof.M.Jaganadha Rao	Geology	<i>[Signature]</i> OD - informed
3.	Prof.T.V.K.Bhanu Prakash	Marine Engineering	<i>[Signature]</i>
4.	Prof.N.V.E.S.Murthy	Mathematics	<i>[Signature]</i>
5.	Prof.G.Girija Sankar	Pharmaceutical Sciences	<i>[Signature]</i>
6.	Prof.K.Rama Sudha	Electrical Engineering	<i>[Signature]</i>
7.	Prof. N.Kishore Babu	Commerce & Management Studies	<i>[Signature]</i>
8.	Prof.K.Srinivasa Rao	Civil Engineering	<i>[Signature]</i>
9.	Prof. K.T.Balaram padal	Mechanical Engineering	<i>[Signature]</i>
10.	Prof.V.Sridevi	Chemical Engineering	<i>[Signature]</i> Co. d. 28/8/19
11.	Prof. P.Vasudeva Reddy	Engineering Mathematics	<i>[Signature]</i>
12.	Prof. K.Basavaiah	Inorganic & Analytical Chemistry	<i>[Signature]</i>
13.	Prof.P.K.Ratna Kumar	Botany	Not feeling well
14.	Prof.V.Girija Sastry	Pharmaceutical Sciences	<i>[Signature]</i>
15.	Prof. M.Vijaya Santhi	Applied Mathematics	<i>[Signature]</i>
16.	Dr. G.Naga Raja	Economics	<i>[Signature]</i>
17.	Dr. P.Suneetha	Meteorology & Oceanography	<i>[Signature]</i>
18.	Dr. M.S. Anuradha	ECE	<i>[Signature]</i>
19.	Dr. P.Yedukondala Rao	Marine Living Resources	<i>[Signature]</i>
20.	Dr. K. Sita Manikyam	College of Law	<i>[Signature]</i>
21.	Dr. T.Anuja	Geography	<i>[Signature]</i>



Minutes of Internal auditors on 28/8/19 at 4:20pm in the office of BoAC.

The coordinator welcomed all the internal auditors and discussed about the various issues related to internal audits of various departments. It was discussed and opined that due to elections (May 2019) the auditors could not complete the internal audits for some departments, especially engineering college and a few arts college departments due to unavailability of staff as they were on election duty. The auditors expressed that almost all the departments have maintained all the registers well except a few for which the explanation should be asked.

Regd - item 2 remuneration for all the auditors for their visits were paid.

Under any other item, the auditors felt the need to include Confidential Exam section also under audit by seeking the permission or advice of the Hon'ble Vice Chancellor.

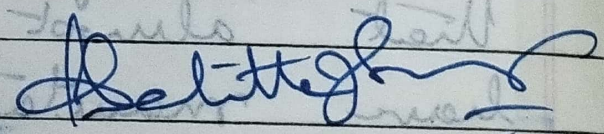
For next audits, the internal auditors suggested to shuffle



the departments which are to be visited for which the coordinator has agreed.

It is also advised by the auditors that from next time, the audit schedule is to be sent to all the auditees through hard copy also. The coordinator agreed for the same.

The meeting ended with a vote of thanks.

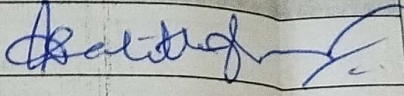

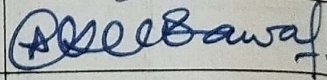
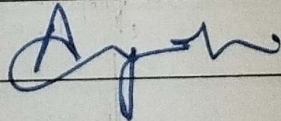


**Prof. D. LALITHA BHASKARI**  
Coordinator IQAC & ISO  
Andhra University  
Visakhapatnam-530 003



93<sup>rd</sup> ANNUAL REPORT SUB-COMMITTEE MEETING HELD ON 09-12-2019  
AT 11:30 AM IN THE OFFICE OF THE INTERNAL QUALITY ASSURANCE  
CELL OFFICE, (IQAC) ANDHRA UNIVERSITY, VISAKHAPATNAM.

Members Present:

S.No	Name	Signature
1.	Prof . D.Lalitha Bhaskari	
2.	Prof. M.V.V.Chandana Lakshmi	
3.	Dr.M.V.Jagannadha Raju	
4.	Dr.A.Krishnamanjari Pawar	
5.	Dr. A.Rama Naga Hanuman	
6.	Dr.R.Vijaya Santhi	
7.	Dr.P.Vijayalakshmi	



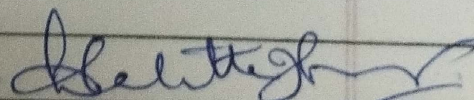
Minutes of meeting of 93<sup>rd</sup> AR Subcommittee  
held on 9/12/2019 at BSAE office.

The meeting started with a welcome  
note to all the members.

All the members have done all the  
necessary corrections and modifications  
as per the suggestions of Hon'ble VC. The  
draft version of AR was prepared and  
made ready. The web version also is  
ready and so the committee decided  
to get approval from VC and host  
it in website of AU.

The print version of AR was  
handed over to CI section for  
further processing.

The meeting ended with a  
note of thanks.

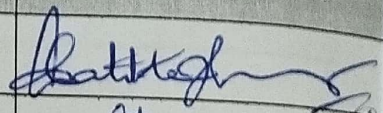


Prof. D. LALITHA BHASKARI  
Coordinator IQAC & ISO  
Andhra University  
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93<sup>rd</sup> ANNUAL REPORT SUB-COMMITTEE MEETING HELD ON 27-11-2019  
AT 11:30 AM IN THE OFFICE OF THE INTERNAL QUALITY ASSURANCE  
CELL OFFICE, (IQAC) ANDHRA UNIVERSITY, VISAKHAPATNAM.

Members Present:

S.No	Name	Signature
1.	Prof. D.Lalitha Bhaskari	
2.	Prof. M.V.V.Chandana Lakshmi	Ch 27/11/19
3.	Dr.M.V.Jagannadha Raju	rajumvj@gmail.com
4.	Dr.A.Krishnamanjari Pawar	AK@ceel@uaf.
5.	Dr. A.Rama Naga Hanuman	Ram Naga
6.	Dr.R.Vijaya Santhi	R.Vijaya Santhi 27/11/19
7.	Dr.P.Vijayalakshmi	ABBBB on pnd

Chairman to coordinator  
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Minutes of meeting held on 28/11/2019, in the office of ZASC regd. 93<sup>rd</sup> Annual report.

The meeting started with a welcome note to all the members of the committee.

The coordinator thanked higher authorities for constituting a sub committee for preparing 93<sup>rd</sup> Annual report of AU. The committee discussed all the points highlighted by our Hon'ble VC in preparing the Annual report.

→ The main points were to reduce the size of Annual report to a minimum of 50-60 pages from 150-160 pages.

→ Prepare 2 versions ① one print version for distributing to all EC members, colleges etc with 50-60 pages.

② Prepare a detailed Annual report for uploading into website of AU.

All the necessary modifications which are to be done are discussed with the subcommittee and advised to prepare as early as possible and before 10<sup>th</sup> December maximum efforts are to be done for completion of Annual report.

Meeting ended with an vote of thanks.

PROF. LALITHA K. NASKARI  
Coordinator IQAC & ISO  
Andhra University  
Visakhapatnam-530 003