

Application  
Not for Sale

I.D.Card Code No.   
(Enclose ID Xerox Copy)

Register  
Number



**SCHOOL OF DISTANCE EDUCATION**  
**ANDHRA UNIVERSITY**  
**B.Com. DEGREE EXAMINATION (CCS) (Rev.)**

(Form of Application for Registration)  
(AUGUST / SEPTEMBER, 2021)

**ELIGIBILITY : AS PER REGULATIONS**

**B.Com.**

Note: The Students admitted into batches of 2016-17, 2017-18 and 2018-19 of calendar years are only eligible to write these examinations in addition to backlog students.

**At the end of FIRST/SECOND/THIRD YEAR**

Candidates are requested to go through the Instructions before filling the Application

Latest Passport size Photo of the Candidate should be pasted here

1. Examination centre  Centre No.
2. Name of the Candidate (Capital Letters) NAME  SURNAME
- In English
3. For which year/Years Examination the candidate is appearing (See Instructions) Item-2  4. Language Selected under Part - I (ii) (See Instructions)  5. Elective Subject under Part - II (See Instructions)  Male
- Female
6. Address to which all Communications should be sent (Phone No. & Mobile No.)  Medium
- English
- Telugu
- PIN
7. Date of Birth in Christian Era
- | Date                 | Month                | Year                 | In words             |
|----------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

8. Subjects appearing : Put (✓) marking appropriate box (విద్యార్థి ఏయే పరీక్షలు వ్రాయదలచుకున్నది బాక్సులో తప్పక టిక్ చేయవలెను) Tick చేయవలెను

FIRST YEAR	Part - I			Part - II					
	English	Second Language	Foundation Course - I (w.e.f. 2010-11 Admitted Batch)	Business Economics	Financial Account - I	Business Organisation & Management *(w.e.f. 2009-10 admitted Batch)	Quantitative Techniques - I (upto 2008-09 admitted batch) (Have to appear II nd year Business Statistics	F.I.T (w.e.f.2009-10 admitted batch)	Computer Course - I (w.e.f.2010-11 admitted batch)
Assignments sessions (w.e.f. 2013 -14 admitted Batch)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
							Theory	Practicals	

**\*\* Please follow the Time Table**

SECOND YEAR	Part - I		Part - II					
	English	Second Language	Environmental Studies	Advanced Accounting II	Business Statistics (w.e.f. 2009-2010 Admitted batch)	Financial Services-Banking & Insurance	Taxation	Computer Course - II
Assignments sessions (w.e.f. 2013 -14 admitted Batch)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

THIRD YEAR	Part - I		Part - II				
	Foundation Course - II (w.e.f. 2010-11 admitted batch)	Business Laws	ITPA (upto 2008-09 admitted batch)	Cost & Management Accounting	Corporatate Accounting	Advanced Corporatate Accounting	Management Accounting
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. Class obtained under Part I : Reg.No.  Month & Year
- Reg.No.  Month & Year  Centre
10. Last Appearance Particulars :
- Reg.No.  Month & Year  University  Board from which passed
11. Date of passing PUC/HSC/Inter Entrance Examination

Examination Fee can be paid through online from the **website : www.andhrauniversity.edu.in**

12. Fee Particulars : Amount Rs. .... In Words : .....
- ..... Date of Payment : ..... Ref. No. ....
- Transaction ID. : .....

**Note :** 1. The Students who were admitted during 2007-08 academic year and after wards shall write "Environmental Studies", under part II of Second year. 2. \* Under revised syllabus w.e.f 2009-10 admitted batch onwards. 3. \*\* Please follow the Time Table. 4. The candidates who failed to secure as pass mark in QT-I of I.B.Com under CCS (old) are required to take examination in " Business Statistics " under II year B.Com CCS (Revised) Regulations. 5. పరీక్షకేంద్రము మార్పు కోరదలచిన విద్యార్థులు తగిన ఆధారాలతో సంబంధిత అధికారులను కలసి, వారి యొక్క అనుమతితో రూ. 500/- చెల్లించవలెను.

**\*(LAST DATE FOR SUBMISSION OF ASSIGNMENT 21-08-2021).**

Particulars of subjects passed with Regd. Nos.

(The Candidate should enclose Xerox copies of marks memos of all previous appearances)

FIRST YEAR	Part - I			Part - II						
	English	Language	Foundation Course	Business Economics	Financial Accounts - I	Business Organisation Management *	Quantitative Techniques - I (upto 2008-09 admitted batch) (Have to appear IInd year Business Statistics)	F.I.T		Computer Course -I
								Theory	Practicals	
	Month & Year	Month & Year	Month & Year	Month & Year	Month & Year	Month & Year	Month & Year	Month & Year	Month & Year	Month & Year
Reg. No.										

SECOND YEAR	Part - I		Part - II					
	English	Language	Environmental Studies	Advanced Accounting -II	Business Statistics (w.e.f. 2009-10 admitted batch)	Financial Services - Banking & Insurance	Taxation	Computer Course - II
	Month & Year	Month & Year	Month & Year	Month & Year	Month & Year	Month & Year	Month & Year	Month & Year
Reg. No.								

THIRD YEAR	Part - I		Part - II				
	Foundation Course - II (w.e.f. 2010-11 admitted batch)	Business Laws	Auditing	Cost & Management Accounting (w.e.f. 2009-10 admitted batch)	Corporate Accounting	Advanced Corporate Accounting	Management Accounting
	Month & Year	Month & Year	Month & Year	Month & Year	Month & Year	Month & Year	Month & Year
Reg. No.							

Station :

Date :

SIGNATURE OF THE CANDIDATE

LAST DATE FOR SUBMISSION OF FILLED IN APPLICATIONS WITHOUT ANY PENALTY 22.07.2021.

Note : The CCS Batch candidates who have back log subjects in I, II and III year have to take examination under Revised Common Core Syllabus according to the equivalence noted below :

CCS (Old)	CCS (Revised)
<b>I Year</b>	
1. Industrial Organisation and Management	1. Business Organisation and Management
2. Quantitative Techniques - I	2. Business Statistics of 2nd Year B.Com.
<b>II Year</b>	
1. Banking & Financial Systems	1. Financial Services - Banking & Insurance
2. Financial Accountancy - II	2. Advanced Accountancy
3. Fundamentals of Computers (Theory/Practicals)	3. Computer Course - II
<b>III Year</b>	
1. Income Tax and Practical Auditing	1. Taxation of 2 <sup>nd</sup> year B.Com.
2. Business Data Processing Systems	2. Fundamentals of Information Technology (Theory) of 1 <sup>st</sup> year B.Com.
3. Financial Accountancy - III	3. Corporate Accounting of 3 <sup>rd</sup> year B.Com.
4. Advanced Management Accounting - II	4. Management Accounting of 3 <sup>rd</sup> year B.Com.

STUDENT (IDENTITY CARD) CODE NUMBER .....

Register Number

**SCHOOL OF DISTANCE EDUCATION, ANDHRA UNIVERSITY**  
**B.Com. DEGREE EXAMINATION (CCS) (REV.) AUG. / SEP. - 2021**

**HALL - TICKET**

This is to certify that .....  
son/daughter of ..... is a Candidate for the B.Com.  
Degree Examination at the end of First / Second / Third Year to be held at .....  
..... Centre. He/She desires to appear for the following subjects :

**Part I (Language)**

**Part II Main Subjects (Group)**

**First Year**

- |   |  |  |
|---|--|--|
| (i) English (Paper I)<br>Assignments (w.e.f.2013-14 admitted batch) | 1. Business Economics<br>2. Fin.Acc. I   | 4. Quantitative Techniques-I (upto 2008-09 Admitted Batches)<br>(have to appear II year Business Statistics) |
| (ii) .....<br>(Second Language Paper I)                             | 3. B.O.M. (w.e.f 2009-10 admitted batch) | 5. F.O.I.T(T)(w.e.f 2009-10 admitted batch)  |
| (iii) Foundation Course<br>(w.e.f 2010-11 admitted batch)           |  | 6. F.O.I.T(P)(w.e.f 2009-10 admitted batch)  |
|   |  | 7. Computer Course (w.e.f.2010-11 admitted batch)  |

**Second Year**

- |  |  |   |
|--|--|---|
| (i) English (Paper II)<br>Assignments (w.e.f.2013-14 admitted batch) | 1. Environmental Studies<br>2. Advanced Accountancy<br>(w.e.f. 2009-10 admitted batch) | 4. Financial Services - Banking and Insurance<br>(w.e.f 2009-10 admitted batch) |
| (ii) .....<br>(Second Language Paper II)                             | 3. Business Statistics<br>(Upto 2009-10 admitted batch)                                | 5. Taxation (w.e.f. 2009-10 admitted batch)                                     |
|  |  | 6. Computer Course - II (w.e.f. 2010-11 Admitted batch)                         |

**Third Year**

- |                            |  |   |
|----------------------------|--|---|
| (i) Foundation Course - II | 1. Business Laws<br>2. Auditing / ITPA (upto 2008-09)<br>3. Cost & Management Accounting | 4. Corporate Accounting<br>5. Advanced Corporate Accounting (w.e.f. 2009-10 admitted batch)<br>6. Management Accounting |
|----------------------------|--|---|

**Note :** 1. The candidates should fill in the above columns except Register Number.  
2. The candidate should strike off the subject or subjects for which he is not appearing at the examination.  
3. The Students who were admitted during 2007-08 academic year and after wards shall write "Environmental Studies" under part II of Second year.

Visakhapatnam

Date: .....

**DIRECTOR**

School of Distance Education

STUDENT (IDENTITY CARD) CODE NUMBER .....

Register Number

**SCHOOL OF DISTANCE EDUCATION, ANDHRA UNIVERSITY**  
**B.Com. DEGREE EXAMINATION (CCS) (REV.) AUG. / SEP. - 2021**

**HALL - TICKET**

This is to certify that .....  
son/daughter of ..... is a Candidate for the B.Com.  
Degree Examination at the end of First / Second / Third Year to be held at .....  
..... Centre. He/She desires to appear for the following subjects :

**Part I (Language)**

**Part II Main Subjects (Group)**

**First Year**

- |   |  |  |
|---|--|--|
| (i) English (Paper I)<br>Assignments (w.e.f.2013-14 admitted batch) | 1. Business Economics<br>2. Fin.Acc. I   | 4. Quantitative Techniques-I (upto 2008-09 Admitted Batches)<br>(have to appear II year Business Statistics) |
| (ii) .....<br>(Second Language Paper I)                             | 3. B.O.M. (w.e.f 2009-10 admitted batch) | 5. F.O.I.T(T)(w.e.f 2009-10 admitted batch)  |
| (iii) Foundation Course<br>(w.e.f 2010-11 admitted batch)           |  | 6. F.O.I.T(P)(w.e.f 2009-10 admitted batch)  |
|   |  | 7. Computer Course (w.e.f.2010-11 admitted batch)  |

**Second Year**

- |  |  |   |
|--|--|---|
| (i) English (Paper II)<br>Assignments (w.e.f.2013-14 admitted batch) | 1. Environmental Studies<br>2. Advanced Accountancy<br>(w.e.f. 2009-10 admitted batch) | 4. Financial Services - Banking and Insurance<br>(w.e.f 2009-10 admitted batch) |
| (ii) .....<br>(Second Language Paper II)                             | 3. Business Statistics<br>(Upto 2009-10 admitted batch)                                | 5. Taxation (w.e.f. 2009-10 admitted batch)                                     |
|  |  | 6. Computer Course - II (w.e.f. 2010-11 Admitted batch)                         |

**Third Year**

- |                            |  |   |
|----------------------------|--|---|
| (i) Foundation Course - II | 1. Business Laws<br>2. Auditing / ITPA (upto 2008-09)<br>3. Cost & Management Accounting | 4. Corporate Accounting<br>5. Advanced Corporate Accounting (w.e.f. 2009-10 admitted batch)<br>6. Management Accounting |
|----------------------------|--|---|

**Note :** 1. The candidates should fill in the above columns except Register Number.  
2. The candidate should strike off the subject or subjects for which he is not appearing at the examination.  
3. The Students who were admitted during 2007-08 academic year and after wards shall write "Environmental Studies" under part II of Second year.

Visakhapatnam

Date: .....

**DIRECTOR**

School of Distance Education

## CERTIFICATE OF IDENTITY

Signature of the Candidate .....

This is to certify that .....

Son/Daughter of ..... and his/her signature was taken in my presence and he/she bears the following Identification marks:

1. ....

2. ....



Station :

Date :

Office Seal :

**Director**  
School of Distance Education

Signature of the Attesting Officer  
not below the rank of a Gazetted Officer

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**Note :** The Photos should be affixed and attested by the attesting Officer both in the application form and Certificate of Identity in both original and duplicate. The attesting Officer's signature should be right across the photos extending over the blank space also.

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## CERTIFICATE OF IDENTITY

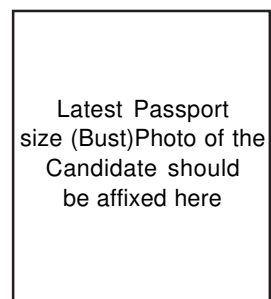
Signature of the Candidate .....

This is to certify that .....

Son/Daughter of ..... and his/her signature was taken in my presence and he/she bears the following Identification marks:

1. ....

2. ....



Station :

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Office Seal :

**Director**  
School of Distance Education

Signature of the Attesting Officer  
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# **SCHOOL OF DISTANCE EDUCATION ANDHRA UNIVERSITY**

## **INSTRUCTIONS TO THE CANDIDATES APPEARING FOR EXAMINATIONS.**

Candidates for University Examinations are required to observe, the following Instructions very carefully ;

1. Silence should be maintained in the Examination Hall.
2. Candidate should take their places in the Examination hall at least five minutes before the time fixed for distributing the papers. Candidates presenting themselves more than half-an-hour after the appointed time will not be admitted to the Examination hall. Candidates who are undoubtedly suffering from infectious diseases of any kind will not be admitted. Candidates should bring with them to the examination hall each day of the Examination their Hall-tickets for inspection by the Chief Superintendent.
3. Candidates are prohibited from writing upon their hall-tickets or Question Papers. Candidates are also prohibited from writing their names or any other name unconnected with the answers on any part of their Answer Books, but their Register Number should be written very distinctly on the title pages of the Main Answer Book. Failure to write their Register Number may involve the Rejection of Answer Papers. They should fill in the subject and the year on the outer cover of the main answer book. Register number should not be noted on the additional answer books.
4. Candidates are not allowed to exceed the time assigned to each paper.
5. No candidates will be allowed to leave the examination room till the expiry of at least an hour and a half after a question paper has been given out, and no candidates who leaves the room during the period allotted for a paper will be allowed to return within that period.
6. Candidates are forbidden to ask questions of any kind during the examination. They are further forbidden to communicate with the examiners should they do so, their answer papers will not be valued and their conduct will be reported to the Board of Management for disciplinary action.
7. Candidates are not allowed the use of books of all kind (Excepted as provided in rule 8). They are also prohibited from introducing into the examination room any material printed or authorised except the Hall-ticket and from making use of any of those whether introduced the room the by themselves or any one else from communicating with or copying from each other and from communicating with any person outside the examination room. Any candidate detected in the violation of these rules will be summarily sent out the room forthwith and his/her conduct will be reported to Registrar. Such a candidate stands the risk of having all answer papers for the examination for which he/she has appeared rejected by the Board of Management may decide.  
(The use of stencils at the University Examination is not permitted except to students answering paper in Mathematics. The use of mathematical instrument, while answering paper in mathematics, will be allowed. Such instrument will not be supplied by the University.)
8. Clerk's Mathematical and Physical Tables will be supplied to Candidates in Mathematics. Candidates should not bring into the examination hall their own copies.
9. Candidates are required to provide themselves with their own pens. Candidates may bring into the examination hall their own ink bottles. They must however, use only black ink while answering their question papers.
10. Particular attention is required to the instructions regarding rough working and loose sheet paper, printed on the answer books. Answer should be written on the reverse of the answer book. All rough work must be done on the right hand side of the problem itself leaving a margin for that purpose with the heading 'rough work' underline. The number of each question as given in the question paper should be noted both of the margin and in the center of the page of the answer book just above the respective answer. No separate books for rough working will be supplied to candidates. Papers should not be detached from the answer books of candidates. If the ordinary answer books are found insufficient, additional books will be supplied and these should be securely fastened to the main answer books by thread which can be had from the superintendent.
11. When candidates have finished writing their answer and wish to give up their Answer books, or at the end of the period prescribed for each particular part of examination, each should stand up in his place and remain standing until one of the superintendents has gone up to him and has received his answer books from him.
12. Candidates sitting for the examination at the different centers should, apply to-the Chief Superintendent of the respective centre for their hall-tickets three days before the commencement of the respective examinations. Any particulars noted in the hall-tickets differing from those given in the application for the examination, should be immediately reported to the Chief Superintendent by the concerned candidate.  
(It will not be permissible for candidates to sit for the examination at a centre other than that at which names are registered, without the special permission of the Director. No permission for change of centre will be granted after application are registered.)
13. Candidates appearing at the centres where they are not known must be prepared to satisfy the Chief Superintendent of such centres as to their Identity. They shall also be required to sign on the Identification certificates produced by them before the Chief Superintendent of the respective centres. The identification certificates may be obtained either from the principal of an affiliated college of the university or from an officer government not lower in rank than a sub-magistrate in Andhra Pradesh.
14. **Change of Centre will be allowed on payment of Rs.500/- and on requisition from the candidate with valid reason with documentary evidence without prejudice to the University.**

(By Order)

**Director**  
School of Distance Education

## FEE PARTICULARS AND INSTRUCTIONS FOR FILLING UP THE APPLICATION FORM

### FEE PARTICULARS:

EXAMINATION FEE :	I Year	II Year	III Year
Whole Examination	1,000-00	1,000-00	1,000-00
FOR COMPARTMENTAL CANDIDATE:	For each subject in I, II & III Years.		Rs. 400/-
	For two subjects		Rs. 800/-
	For Three or more subjects		Rs. 1,000/-
Betterment Fees:	Betterment fees +	Examination fees	Total
(For Betterment Candidates only)	Rs. 600/- +	1,000/-	Rs. 1,600/-

### Notes:

**1. Remittance of Examination fee:**

Examination Fee can be paid through online from the **website : [www.andhrauniversity.edu.in](http://www.andhrauniversity.edu.in)**

- No candidate shall pay at a time more than the fee prescribed for the whole Examination of that year what ever may be the number of subjects In which he/she appears.
- The candidates appearing for the first time have to apply for the whole examination irrespective of their appearances for part or parts, subject in which he/she appears.
- The fee once paid will, in no circumstances, be returned, or held over for a Subsequent Examination, or adjusted for any other purpose.**
- Candidates should remit the fee and post the application with the online receipt so as to be received to The Director, School of Distance Education, Andhra University, Visakhapatnam on or before the dates notified.
- Candidates are requested to give such a complete address as would ensure any communication by post reaching them without delay.
- A Candidate appearing for the examination a second or subsequent time, having failed previously, should select the same centre in which he/she appeared. Prior permission of the School should be obtained to appear at a different centre for exceptional reasons.
- Candidates have to enclose **3 self-addressed covers** without stamps for sending the Marks Statements, etc.
- Candidates must obtain their Hall-Tickets from the Chief Superintendent of the respective centres, three days before the commencement of the Examination.**
- All the entries in the application form except registered number should be filled by the candidates in their own handwriting. Applications with incomplete and incorrect entries are liable to be rejected.
- The candidates who applied for revaluation need not wait for the revaluation results and have to appear for the examination as per the eligibility.

### SPECIAL NOTES:

- Self Addressed Covers: The Candidates should enclose **Three Self-Addressed unstamped covers** (9" x 5" size).
- Applications rejected by the Office for want of proper information as per the proforma will be accepted If resubmitted with full information on payment of penal fee of Rs. 100/- besides the prescribed fees.
- Following are the subject papers for which syllabus changes are effective from the Examinations of April, 2005:

II Year: General English

Regarding change of Syllabus and model question papers, please contact the School of Distance Education, Andhra University, Visakhapatnam or any of our Study Centres located to Andhra Pradesh and at New Delhi.

**Examination Centres and Code Nos. for filling up the application:**

Centre Code No.	Name of the Examn. Centre	Centre Code No.	Name of the Examn. Centre	Centre Code No.	Name of the Examn. Centre
<b>SRIKAKULAM DISTRICT</b>		<b>VISAKHAPATNAM DISTRICT</b>		<b>EAST GODAVARI</b>	
17.	Govt. Dgree College, Narasannapeta	02.	AM.AL. College, Ankapalli	1.	S.K.B.R. College, Amalapuram
26.	Govt. Degree College, Srikakulam	32.	Mrs. A.V.N. College, Visakhapatnam	11.	P.R. Govt. College, Kakinada
30.	Govt. Degree College, Tekkali	33.	B.V.K. College, Visakhapatnam	23.	Govt. Degree College, Rajahmundry
50.	HPN Degree College, Srikakulam	35.	Dr. V.S. Krishna College, Visakhapatnam	46.	S.K.V.T. College, Rajahmundry
67.	Sri G.C.S.R.Degree College, Rajam	43.	Central Prison, Visakhapatnam (For Prisoners Only)	69.	Chaitanya Degree College, Kakinada
<b>VIZIANAGRAM DISTRICT</b>		45.	Ushodaya Degree College, Chodavaram	84.	DLR Degree & PG College, Gollalamamidada
4.	Rajah RSRK Rangarao Degree College, Bobbili	48.	Visakha Women's College, Visakhapatnam	<b>WEST GODAVARI</b>	
15.	AGL College, Vizianagram.	52.	Govt Degree College, Narsipatnam	03.	D.N.R.College, Bhimavaram
42.	Maharajah Autonomous College for Men, Vizianagram	55.	M.V.R. Degree College, Old Gajuwaka, Visakhapatnam	06.	Sir C.R. Reddy College, Eluru
54.	Sri Sai Siddhartha Degree College, Gajapathinagram	60.	TSR & TBK Degree College, Gajuwaka, Visakhapatnam	18.	Y.N.M. College, Narsapur
70.	Vivekanda Degree College, S.Kota	64.	VVR Kanakamahalakshmi Degree College, Thatchettlapalem, Visakhapatnam	92.	New Modern Degree College, Tadepaligudem
73.	Pragathi Degree College, Kothavalasa	66.	Govt Degree College, Paderu	<b>KRISHNA DISTRICT</b>	
77.	Sri Lakshmi Ganapathi Degree College, Dharmapuri, Vizianagram	71.	Ayyanna Degree College, K.Kotapadu	93.	Suguna Degree College, Kalidindi
80.	Vagdevi Degree College, Kothavalasa	95.	Gayatri Degree College, Payakaraopeta	98.	Syed Appala Swamy Degree College, Vijayawada
85.	Bhaskar Degree College, Parvathipuram			<b>GUNTUR AND OTHER DISTRICTS</b>	
94.	Govt. Degree College, Salur			07.	AC.College, Guntur
				21.	C.S.R. Sarma Degree College, Ongole.

**Note : 1. University reserves right to change Examination Centre as per its Convenience.**

**2. 'Care of address' given by the Candidate are not to be Considered while Choosing the Examination Centre.**

**Special Note :**

**In view of the academic work, some colleges are expressing their inability to conduct the examinations. In such instances, we are constrained to allot some other colleges in the same town/places or nearby towns, for which the candidates are requested to cooperate with the administration and write their exams at the allotted centres. Such information will be known from our university web site : [www.andhrauniversity.info/Sde](http://www.andhrauniversity.info/Sde) or at the college where the candidate has originally opted for, such candidates have to collect their Halltickets from the allotted examination centres three days before the commencement of exam.**

**2. For which (Year/Years) Examination the Candidate is appearing (Item 3 of the Application)**

Year/Years	Code	Year/Years	Code
First, Second and Third Year	1	Second and Third Year	2
First and Third Year	3	Third Year	4
First and Second Year	5	Second	6
First Year	7		