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Downloaded Application should be sent along with a DD for Rs. 200/- towards Cost of Application Examination Fee

## SCHOOL OF DISTANCE EDUCATION ANDHRA UNIVERSITY

Application form for the **Common Entrance Examination** under Revised  
Pattern for Liberalised Admission into the THREE YEAR B.A./ B.Com.  
Degree Courses offered by the School of Distance Education

Rs. 200/- inclusive of  
Application Cost and  
Examination Fee

Affix Recent  
Passport Size  
Photo with  
Signature Attested

**B.A. / B.Com.**

- NOTE:** 1. Candidates should read the instructions before filling the application.  
2. Incomplete applications will be rejected.

### FOR OFFICE USE ONLY

Serial No. :

Register No. :

Name of the Centre

Centre Code No.

1. Examination Centre (See Instructions)

Name

Surname

2. Full Name in  
Capital Letters

in English

in Mother Tongue

3. Father's Name

4. Sex : (Mark ✓ in appropriate box)

Male

Female

5. Language Selected (Mark ✓ in appropriate box) :

01. Telugu [ ]

02. Hindi [ ]

03. Sanskrit [ ]

04. Urdu [ ]

05. Oriya [ ]

6. Medium of Examination (Mark ✓ in appropriate box) :

Telugu [ ]

English [ ]

7. Religion : (Mark ✓ in appropriate box) : 1. Hindu [ ] 2. Muslim [ ] 3. Indian Christian [ ] 4. Others [ ]

8. Age and Date of Birth in Christian Era

in Words

Day

Month

Year

Note : The candidate should be completing 18 years of age by **1st July or 1st January** in respect of academic or  
Calendar Year batch respectively. (Certified Xerox copy should be attached).

9. Particulars of Fee paid :

Date

DD No.

Amount in Figures

10. If employed, particulars of post held  
and address of the employer

11. Address to which all communications including  
statement of marks should be despatched  
(Candidates should not furnish the address  
of any tutorial college)

Mobile No. :

Aadhar No. :

12. Highest Public Examination passed (Attested  
Xerox Copy of Certificate to be enclosed)

Name of the  
Exam. Passed

Year

Month

Regd. No.

13. Year or years if any, in which the candidate has  
already appeared for the entrance examination

Year and Month

Centre

Regd. No.

Station :

Date :

Signature of the Candidate

Note : The Candidate has to collect the Hall Ticket from the Examination Centre Three Days before the commencement of the examination.

website : [www.andhrauniversity.edu.in](http://www.andhrauniversity.edu.in)



Applicable if the candidate comes under the Category, as specified in Section - III, Para - 2, C of Chapter - II  
(The candidate has to produce the Date of Birth evidence either in Form-I or in Form-II  
and need not produce the evidence in both the Forms)

**FORM - I**  
**AFFIDAVIT**  
11305-20-10

I, \_\_\_\_\_  
of Sri / Kumari \_\_\_\_\_  
Parent/Guardian  
hereby declare that  
the authenticated extract from the Registrar of Births enclosed to this application relates to my son/daughter/ward  
swear/affirm that no alteration will be made in this Date of Birth in future.

Station :

Date : \_\_\_\_\_ Signature of the Parent / Guardian

**ATTESTATION CERTIFICATE \***

This is to attest that Sri / Smt. \_\_\_\_\_ Parent / Guardian has  
sworn and signed the above certificate in my presence.

Station :

Signature :

Date :

Designation :

\* This should be attested by Mandal Revenue Officer / Tahsildar / Executive Magistrate / Magistrate / Notary.

**FORM - II**

**DECLARATION BY PARENT OR GUARDIAN**

I, \_\_\_\_\_  
of Sri / Kumari \_\_\_\_\_  
Parent / Guardian  
hereby declare that  
the Date of Birth of my Son / Daughter / Ward ( Who is applying for Entrance Examination for admission into BA./B.Com.  
Degree Course of Study) is \_\_\_\_\_(in words) \_\_\_\_\_  
and I solemnly swear /affirm that the Date of Birth is true and I hereby declare that the Date  
of Birth as given will be binding on me as well as on my son / daughter / ward and also undertake on behalf of us not to make  
any request to the University to make any alteration in the future.

Signature of the Parent / Guardian

**ATTESTATION CERTIFICATE \***

This is to attest that Sri / Smt. \_\_\_\_\_ Parent / Guardian has  
sworn and signed the above certificate in my presence.

Station :

Signature :

Date :

Designation :

\* This should be attested by Mandal Revenue Officer / Tahsildar / Executive Magistrate / Magistrate / Notary

**SCHOOL OF DISTANCE EDUCATION  
ANDHRA UNIVERSITY**

Common Entrance Examination under Revised Pattern for Liberalised Admission into B.A. / B.Com. Degree Courses

**June/December - 20.....**

Register Number

**HALL - TICKET  
(Duplicate)**

This is to certify that

son

/Daughter of ..... is a candidate for the Entrance Examination for admission into B.A. Degree / B.Com. Degree (under Revised Pattern) to be held at ..... centre.

Paper - I English Language & General Knowledge & Aptitude  
10 AM to 11 AM

Paper - II Telugu ☐ Hindi ☐ Sanskrit ☐ Urdu ☐ Oriya ☐  
11 AM to 12 Noon

Put (✓) tick at appropriate box

Waltair

Date :

**DIRECTOR**

School of Distance Education  
Andhra University

**Note:** The candidate should fill in the above columns except Register Number.

Candidate shall handover the Answer Sheet to the Invigilator, and take with him / her the Question Paper supplied to him / her after the Examination is over.

**SCHOOL OF DISTANCE EDUCATION  
ANDHRA UNIVERSITY**

Common Entrance Examination under Revised Pattern for Liberalised Admission into B.A. / B.Com. Degree Courses

**June/December - 20.....**

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(Original)**

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Andhra University

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Candidate shall handover the Answer Sheet to the Invigilator, and take with him / her the Question Paper supplied to him / her after the Examination is over.



## CERTIFICATE OF IDENTITY

Signature of the Candidate .....

This is to certify that

son/

daughter of ..... is a candidate and his / her signature was taken in my presence and he/she bears the following Identification Marks.



1.

2.

Station :

Date :

Signature of the Attesting Officer

(Not below the rank of Gazetted Officer)

**NOTE :** The Photos should be affixed and attested by the Attesting Officer both in the application form and Certificate of identity. The Attesting Officer's signature should be right across the photo extending over the blank space also.

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son/

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**INSTRUCTIONS TO CANDIDATES****CANDIDATES FOR B.A./B.COM. COMMON ENTRANCE EXAMINATION ARE  
REQUIRED TO OBSERVE THE FOLLOWING INSTRUCTIONS VERY CAREFULLY**

1. Silence should be maintained in the Examination Room.
2. Candidate should take their place in the Examination hall atleast five minutes before the time fixed for distributing the papers. Candidates presenting themselves more than half-an-hour after the appointed time will not be admitted to the Examination hall. Candidates who are undoubtedly suffering from infectious diseases of any kind will not be admitted.
3. Candidates are prohibited from writing upon their hall-tickets. Candidates are also prohibited from writing their names or any other name unconnected with the answers in any part of their Question Paper / Answer Books. But their Register Numbers should be written very distinctly on the first page of the Answer Sheet. Failure to write their Register number may involve the rejection of Answer Sheet.
4. Candidates are not allowed to exceed the time assigned to each paper.
5. Candidates shall be allowed to enter the examination hall within 30 minutes from the commencement of the Examination and he/she shall not be permitted to leave the examination hall until the Examination is over.
6. Candidates are forbidden to ask questions of any kind during examination. They are further forbidden to communicate to the Superintendents, should they do so, their answer papers will not be valued and their conduct will be reported to be Executive Council for the disciplinary action.
7. Candidates are not allowed to use books of any kind. They are also prohibited from introducing into the examination room any book or portion of a book. Slate, blotting pad, card board, manuscript, typescript of papers of any description and for making use of any of those whether introduces into the room by themselves or by anyone else, from communicating with or copying from each other and from communicating with any person outside the examination room. Any candidate detected in violation of these rules will be summarily sent out of the room forthwith and his/her conduct will be reported to the Director. Such a candidate stands the risk of having all his/her answer sheet for the examination for which he/she has appeared rejected by the Executive Council and of being debarred from sitting for the University Examination for such period as the Executive Council may decide.
8. Candidates are required to provide themselves with their own pens/ball -pens. Candidates may however bring into the examination hall their own ink-bottles/refills.
9. Answers should be written on a separate sheet provided for the purpose as per the instructions given.
10. When candidates have finished writing their answers and wish to return their Answer Sheet or at the end of the period prescribed for each particular part of the examination, they should stand up in their places and remain standing until one of the Superintendents comes to them and receive their Answer Sheet.
11. Any particulars noted in the hall tickets differing from those given in the application for the examination should be immediately reported to the Chief Superintendent by the concerned candidate.
12. It will not be permissible for candidates to sit for the examination at a centre other than that at which their names are registered without the special permission of the Director. No permission for change of centre will be granted after applications are registered.
13. Candidates appearing at centres where they are not known, must be prepared to satisfy the Chief Superintendents of such centres as to their identity. They shall also be required to sign on the identification certificates produced by them before the Chief Superintendents of the Affiliated College of University or from an Officer in Government not lower in rank than a sub-Magistrate in Andhra Pradesh.
14. Candidates are not allowed to carry Cell / Mobile into Examination Hall.

**DIRECTOR**

School of Distance Education



## 1. General :

## SECTION - B

1. The duly filled in Entrance examination application form should be sent by Registered Post with Acknowledgement due, to the **Director, School of Distance Education, Andhra University, Visakhapatnam - 530 003** superscribing on the envelope, "**B.A. / B.Com. Common Entrance Examination Application.**"
2. Candidates should go through the instructions relating to the Entrance Examination and fill in the application accordingly.
3. Incomplete applications and applications not filled in accordance with the instructions are liable to be rejected, without notice.
4. The School of Distance Education reserves the right to cancel admission and the result when the particulars given and attested are subsequently found to be false.
5. The name and surname of the candidate and his / her parent's name should correspond with those as recorded in the previous certificates, if any such as Date of Birth Extract or T.C. of a recognised School or College. Age once recorded shall not be altered.
6. The candidate should enclose one self-addressed envelop of 9 x 6 size without affixing postal stamps.
7. Candidates who pass the Entrance Examination are eligible for admission into First Year B.A. / B.Com. Course in the School of Distance Education.
8. Candidates who passed Intermediate / PUC / A.P. Open School Society, Hyderabad (Intermediate) need not appear for Entrance Examination.
9. The candidate who have joined in the respective courses after passing the Entrance Examination are not eligible for transfer to any affiliated college. They have to continue the entire period of their degree course of study in the School of Distance Education.
10. The office of the School of Distance Education is situated in Dr. Lankapalli Bullayya Sarvatrika Vidya Bhavan in Kirlampudi Layout, Near A.U. Out-gate, Visakhapatnam. The student is particularly requested to note that the office of the School of Distance Education is different from the Central Administrative Office, Andhra University, Visakhapatnam.

## II. Medium of Examination :

Candidates are given option to answer the papers either in English or in Telugu. (The School is offering B.A./ B.Com. Degree Course in both English and Telugu Medium).

## III. Eligibility :

1. No formal academic qualification is required for appearance to the Entrance Examination except that candidate should have completed 18 years of age as on the date given in the Entrance Examination notification.
2. Date of Birth evidence should be produced in any one of the following forms :
  - a) If the candidates studied previously in school / college recognized by the Government, T.C. or S.S.L.C. / S.S.C. / H.S. / M.P.S.L.C. Register or Date of Birth Extract from the University should be enclosed (Xerox Copy only).(OR)
  - b) If the candidate is employed in Government or semi Government organization, Date of Birth Certificate issued by Head of the Office should be enclosed in Original.(OR)
  - c) Candidates other than the above two categories should enclose a Certificate in the format given in the application form (vide page 2) attested by any one of the following officers :
    - i) Mandal Revenue Officer ii) Tahsildar iii) Executive Magistrate iv) Magistrate v) Notary

## IV. Information Relating to Examination :

1. Date of the Examination, the last date for payment of examination fee and the prescribed examination fee to be paid are given in Entrance Examination Notification.
2. **Payment of Examination Fee :** The Examination fee included in the cost of application itself. However the downloaded application should be sent along with a D.D. for **Rs. 200/-** drawn in favour of the **Registrar, Andhra University, Visakhapatnam**, payable at Visakhapatnam on any Nationalised Bank, **Cash, Postal Orders, Money Orders, Cheques and Challans will not be accepted.**
- 3.
4. The fee once paid will in no circumstance be refunded or held over for a subsequent examination.