



TECHNICAL BID

ANDHRA UNIVERSITY

VISAKHAPATNAM, ANDHRA PRADESH, INDIA

NAAC – Accredited “A+++” Grade with a CGPA of 3.74 out of four point scale
“ISO 9001: 2015 Certified”

(Required for around 7000 students in all A.U. Hostels together)

For Supplying:					
Name of the Firm:					
Place of Registration:					
GST No:					
Sl. No.	Item	No.	Date	Valid up to	Remarks
1	Licenses				
	Ag-Mark				
	Food Grains				
	FSSAI Certificate				
	VAT/TIN/etc.				
2	List of Dealing Food Commodities				
	i				
	ii				
	iii				
	Iv				
3	Annual turnover				
	F Y 2022-23	Rs.			
	F Y 2023-24	Rs.			
	F Y 2024-25	Rs.			
4	Packing Machinery				
	Name				
	Purchase bill No.& Date				
5	Earnest Money Deposit (E.M.D.).				
	D.D . No				
	Amount	Rs.			
	Date				
	Name of the Bank				
	IFSC Code				
6	Local office & Storage facility Address with E-mail & Ph. No.				

ELIGIBILITY CRITERIA

1. The Bidders should have valid permissions and licenses viz., GST, VAT/TIN, Ag-mark License, Food Grains License (proof to be enclosed), FSSAI Certificate, etc.
2. The bidder should submit GST returns for the last one year i.e.2024-25.
3. The bidders should submit GST 9C of last three years i.e. 2022-23, 2023-24, 2024-25.
4. The Bidders should be dealing in '2' types of food commodities for the last three years and the bidder couldn't act as mediator / commission agent.
5. For past 3 financial years i.e. 2022-23, 2023-24 and 2024-25 should have **annual turnover** of not less than the value of prescribed as detailed below:

Sl. No	Description of Item	Annual turnover Rupees	Annual turnover (In words) Rupees
1	Provisions	2,00,00,000/-	Two Crore
2	Rice	2,00,00,000/-	Two Crore
3	Vegetables	50,00,000/-	Fifty Lakhs
4	Pickles	3,00,000/-	Three Lakhs
5	Chicken	15,00,000/-	Fifteen Lakhs
6	Eggs	15,00,000/-	Fifteen Lakhs
7	Milk	2,00,00,000/-	Two Crore
8	Bakery / Milk products like bread, panneer, bun, etc.	10,00,000/-	Ten Lakhs
9	Crystal salt (Kallu uppu)	3,00,000/-	Three Lakhs
10	Electrical items	10,00,000/-	Ten Lakhs
11	Plumbing (hardware) items	10,00,000/-	Ten Lakhs
12	Sanitary items	10,00,000/-	Ten Lakhs
13	Carpenter (hardware) items	10,00,000/-	Ten Lakhs

Income tax registration certificate along with Income-Tax Returns, Profit and Loss Account, Balance Sheet, Audited Statements of the Accounts duly signed by the auditor for the last 3 years i.e., 2022-23, 2023-24, and 2024-25 should be enclosed.

Turnover of the said food commodity/Electrical/Sanitary /Plumbing items prescribed in the tender schedule in the last 3 financial years condition is not applicable to Co-operative Societies of Central Government / State Government.

6. The Bidders, who are having Ag-mark Registration Certificate/Food Grain License, FSSAI Certificate, are only eligible to participate in the bids **(proof to be enclosed)**.
7. The Bidders should not have been black-listed by any Government Department/ Organization/Quasi-Government Organizations such as Civil Suppliers Corporation or any other Corporations in the same field, etc. **(proof to be enclosed)**.
8. The Red Gram Dal and Vijaya Brand Palm Oil should be supplied in packed form of 1 kg. / 1 liter labeled as **"ICDS SUPPLY ONLY - NOT FOR SALE"**.
9. The Bidders should have packing machinery on their own firm's name **(proof to be enclosed)**.

TENDER CONDITIONS

1. Tenders in the above format with documents shall be submitted at the Office of the Registrar, Andhra University up to 04.00 p.m. on **29-12 -2025** in sealed two (1 Technical bid + 1 Price / Commercial bid) covers with "Tenders for supply of food items to A U Hostel Messes" super scribed on the covers and will be opened by the Registrar at 5.00 p.m. on the same day.
2. Any clarification in this regard can be had from Prof. D. Ramesh, Chief Warden, A.U. Arts. College Hostels, Visakhapatnam, Mobile No.8520063709.
3. The tender should accompany the Earnest Money Deposit (E.M.D.) as detailed below:

Sl. No	Description of Item	Amount of EMD	Amount of EMD (In words)
1	Provisions	3,00,000/-	Three Lakhs
2	Rice	3,00,000/-	Three Lakhs
3	Vegetables	50,000/-	Fifty Thousand
4	Pickles	5,000/-	Five Thousand
5	Chicken	25,000/-	Twenty five Thousand
6	Eggs	25,000/-	Twenty five Thousand
7	Milk	1,00,000/-	One Lakh
8	Bakery / Milk products like bread, panneer and bun etc.,	10,000/-	Ten Thousand
9	Crystal salt (Kallu uppu)	5,000/-	Five Thousand
10	Electrical items	10,000/-	Ten Thousand
11	Plumbing (hardware) items	10,000/-	Ten Thousand
12	Sanitary items	10,000/-	Ten Thousand
13	Carpenter (hardware) items	10,000/-	Ten Thousand

in the form of Demand Draft from any nationalized bank in favour of the 'Registrar, Andhra University, Visakhapatnam' and **tenders without E.M.D. will be summarily rejected.**

4. The E.M.D. of successful bidder will be retained till completion of the contract and the E.M.D. of unsuccessful bidders will be refunded.
5. **The rates are valid for 12 months from the date of acceptance and no enhancement/ alteration of rates shall be entertained during this period.**
6. The tenderer must have a local office and storage (godown) facility within Visakhapatnam City and the tenderer should be available for all contingencies.
7. The total quantity of supplies shall be ordered from time to time during the 12 months of the period and the bills shall be arranged each month for the suppliers during the previous month.
8. **All material shall be good quality and should pass the periodical testing by our Quality Circle. Substandard material will be rejected and payment will be cancelled.**
9. All vegetables shall be fresh at the time of supply at our premises (Hostel Stores).
10. The rates should be quoted on item rate basis only except chicken and eggs.
11. The paper based rates (as on supply date) can be quoted for Chicken and Eggs only.
12. **The rates are inclusive of all taxes, conveyance and supply at our Hostels Stores.**
13. All disputes are subject to Visakhapatnam jurisdiction only.
14. **The University reserves all rights to accept or reject any or all the tenders without assigning any reasons.**

TENDER / TECHNICAL BID DOCUMENT SHOULD CONTAIN:

Attested copies of all the documents in proof of the bidder's Financial & Technical capability to perform the contract and to meet the criteria outlined in the qualification criteria. All Bids submitted shall include the following information:

- i) Attested Photostat copies showing the legal status, name of the firm, place of registration and principal place of business firm/organization with clear address and telephone numbers and e-mail address, etc.
- ii) Attested Photostat copies of Ag-mark License, Food Grains License etc.
- iii) Attested Photostat copies of documents showing that the firm had an **Annual turnover** of not less than the prescribed value for food commodity/Electrical/Sanitary /Plumbing items prescribed in the tender schedule in the last 3 financial years.
- iv) Attested copies of acknowledgement of Income-Tax Returns filed along with Balance Sheet, P& L K Account and Audit Statements of the firm on whose name the bids were now raised for the last 3 Assessment Years i.e. 2022-23, 2023-24 and 2024-25.
- v) **Earnest Money D. D should be enclosed in Technical bid cover only.**

